Good afternoon,

The results for file(s) sent on 07/31/2020 are as follows:

**NPM File Name**: \_TEST\_20200731\_NDPaper\_Combined\_36815

The NPM File contained no errors, however, **please ensure the file is configured to**:

·        Please only send new hires that haven't received a General Rights Notice (GRN) previously unless the client specifically requests sending to entire employee population.

·        If sending the record for an employee with covered dependents, please pass “true” in the 'Uses Family in Address' field instead of sending a separate NPM Record for every family member.

·        If a rehire is sent, the Hire Date field must show the NEW hire date.

·        If an employee gets married mid-year, an NPM record should be sent in the spouse's name if enrolled in a COBRA eligible plan.

  Inshan – can you please verify

**QB File Name**: \_TEST\_20200731\_NDPaper\_Combined\_36815

The following errors were found:

·        [QB] record - Client Name field is invalid, please use client name as listed in column A of the account structure: (FIX) MML

* + All members affected
* [QB] record – Client Division Name field is blank:
  + All members affected (FIX) MML
* [QB] record – There is an extra comma between the Address 2 and City fields causing the subsequent fields to be incorrect: FIXED added Quote:MML
  + D. Willette

Full address in UltiPro is:

104 Call Road, Lot 26

Milford, ME 04461

Is the Lot 26 picking up?  Not sure where extra comma comma from.

* [QBDependent] record – Dependent Relationship field value “SPS” is not valid: FIXED by mapping the value to.
  + J. Parent

Employee transferred units so was terminated in one and hired in another.  Error message probably generated by old terminated field.  Any suggestions on how to address?

* [QBPlan] record – Plan Name “Anthem IL Med HRA Union/Rx” is not valid:
* If issue with plan name, here is how it should read:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| HRAFN | HRA Health Plan - Salaried | MED | Y | Medical Anthem HRA |
| HRARU | HRA Rumford Union | MED | Y | Medical Anthem HRA Union |

* + K. Shea Z  termed 7/6 – coverage thru 7/31
  + P. Cayer Z  termed 6/2 – coverage thru 6/30
  + R. Hanson Z  termed 7/20
  + M. Gross Z  termed 6/2
  + R. Patterson Z  termed 6/10
  + K. Sawyer termed 5/8
  + J. Warner  termed 5/16
  + M. Guyette Z termed 7/6
  + J. Bowman Z termed 6/2
  + B. Linzmeier Z termed 7/4
  + T. Voit Z termed 6/29
  + W. Kreeger Z  termed 7/6
* [QBPlan] record – Plan Name “Anthem IL Med HRA/Rx” is not valid: All termed employees

If issue with plan name, here is how it should read:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| HRAFN | HRA Health Plan - Salaried | MED | Y | Medical Anthem HRA |
| HRARU | HRA Rumford Union | MED | Y | Medical Anthem HRA Union |

* + R. Weston Z
  + D. Martin Jr
  + D. Willette
  + W. Clossey
  + J. Smith Z
  + A. Jacobs
  + C. Nielsen Z
  + M. Cobb Z
  + T. Chiasson Z
  + E. Collins-Blackwell Z
  + J. Waggy Z
  + C. Caldwell Z
  + S. Leslie
  + S. Myoung Kang
  + J. Olson Z
  + L. Weiland Z
  + T. Krueger
  + T. Wadle Z
  + A. Graffe Z
* [QBDendentPlan] record – Medical and dental plans are being offered to the dependent when not offered to the primary, this is not allowed:
  + J. Parent  Please see above for situation.  Working on removing benefits for dependent on terminated record.
* [QBPlanMemberSpecificRateInitial] record is not present for corresponding [QBPlanInitial] for DBI FSA:
  + D. Willette  termed
  + N. Turmel Z  termed
  + A. Gantt Z  termed
  + T. Voit Z  termed
  + T. Wadle Z  termed

**Please provide the following scenarios for testing**:

Here are examples and dates when these things occurred (may have to pull test files from different time range)

* Ineligible Dependent – A dependent aging off the parent’s plans. EE # 116696 had a dependent age off (Heather) on 5/26

·        Employee Divorce – COBRA offer for spouse and/or dependent children.  #215681 dropped dependents due to divorce on 6/30

·        Employee Death – COBRA offer for spouse and/or dependent children.   EE# 226354 passed away 3/10

·        A member offered COBRA for their member specific plan/FSA.  EE# 226737 was terminated 5/8. They had FSA coverage